

# CONFERENCE ROOM AV SETUP GUIDE

## ROOM EQUIPMENT:


SONY TV REMOTE  
TWO AIRMEDIA WIRELESS CONNECTORS  
12FT HDMI CABLE  
USB CABLE

**\*PLEASE KEEP ALL ITEMS IN ASSIGNED ROOMS & RETURN TO ORIGINAL LOCATIONS\***

## HOW TO CONNECT:

Video Conferencing Available

### AIRMEDIA WIRELESS ADAPTER

1. Connect the AirMedia Wireless Adapter to a compatible device (USB-C port required)
  - A flashing white light indicates the device is in the process of connecting
  - A solid green light will appear once successfully connected
2. To pause or resume sharing content, press the “share” button - 
  - A solid green light indicates you are sharing
  - A solid white light indicates you have paused and are not sharing
3. To manage virtual conferencing (Zoom or Teams), press the “peripherals” button - [ ]  
to activate cameras, microphones, and speakers during a wireless conferencing session
  - A flashing white light indicates the device is starting up
  - A solid green light indicates the peripherals are active and ready for use

Video Conferencing Available

### HDMI

- Connect the HDMI cable located at the center of the conference table
- For video conferencing, connect both the HDMI and the USB cables located at the center of the conference table

## HOW TO CONNECT:

### AIRMEDIA BROADCASTING

You must connect to AirMedia Broadcasting for first time login!

1. Open external browser or download the 'Crestron AirMedia' application
2. Enter the AirMedia device's IP address into the address bar -  
**http://169.228.232.23**
3. The AirMedia web browser is displayed
4. Select "start presenting"
5. Acknowledge the privacy statement by selecting "Agree"
6. Enter the 4-digit login code displayed on the screen

### SCREEN MIRRORING WITH APPLE

- Bluetooth connection to Apple
- Video conferencing not available
- Connecting Screen Mirroring to Apple device:
  - Pull down 'control center' (top right corner)
  - Press "two squares" icon
  - Connect iPhone

### MIRACAST WITH MICROSOFT WINDOWS

- Bluetooth connection to Microsoft Windows
- Video conferencing not available
- Connecting Miracast to Windows device:
  - Press "Windows" key + "K" key simultaneously
  - Enter IP address displayed on screen
  - Enter 4-digit code displayed on screen